**DRAFT SUBJECT TO RATIFICATION OF WORK GROUP**

**Attendees**: Debra Hocking, Yvonne Sheppard, Matthew Chamberlain (DHHS), Clare Malone (COS), Yvette Hill (COS).
Sandy Forbes and Christine Shaw by phone.

**Apologies:** Carolyn Tatchell, Karyn Hogg, Het Ramp (Lorne Hospital)

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| **1 Welcome and Introductions** Debra Hocking welcomed Work Group members and noted apologies from Carolyn Tatchell, Karyn Hogg and Het Ramp.It was noted that no advice was received from Charles LeFeuvre. Peter Galvin (DELWP) will attend meetings on an ‘as needs’ basis. |
| **2 Confirmation of Previous Minutes and Review of Action Items**The Minutes from the previous meeting were ratified and action items reviewed. The Work Group noted the following:**Concern over the state of Stanway Drive**Debra Hocking advised the Work Group that it is unclear if the boom gates are going to be installed on Stanway Drive.Clare Malone advised that if Stanway Drive was locked off, a key would remain locally, however she was of the understanding that the gates were still to be installed.Debra noted that there had been discussions about making Stanway Drive a ‘one way’ street.**Traffic Control**Debra advised the Work Group that traffic signals have been removed from the Great Ocean Road and it has been open in both directions since Easter. Yvonne Sheppard advised that she was of the understanding that the traffic signals were to be removed for the Easter period only, and would be re-instated after the holiday.**Intentions Survey**Clare gave an overview of the Survey and advised the Work Group that a version of the results will be produced for distribution to the community.The survey was undertaken by Council officers to help determine the future workload of ‘One Stop Shops’ based on community intentions to rebuilding.* + - * 109 property owners were contacted to complete the survey
			* 80 out of 109 provided feedback = 73%
			* positive feedback received in regard to the support provided by Council and State Government Agencies including Grocon
			* results indicated strong support for the ‘One Stop Shop’ service and showed it to be effective in providing coordinated and facilitated advice to assist property owners
			* complexity of issues was still affecting some owners but generally feedback was overwhelmingly positive
			* 67.5% of owners of destroyed houses intend to rebuild, however this could be higher given some respondents were unsure and 26% were non-respondents and 21% unsure of intentions.
			* 11% confirmed that they would not rebuild (could change based on non-respondents)
			* Results confirmed that there is sustained demand for Council resources which informs the provision of the ‘One Stop Shop’ services

Sandy Forbes queried traffic management during the construction phase. Clare advised community consultation and advertising has occurred in relation to the development of a Construction, Traffic and Environmental Management Plan, which looked into times around construction, speed restriction of 20kmh and parking restrictions. Once the plan is endorsed by Council it will form part of the conditions on planning permits.Debra discussed issues around security and that the Police are planning to hold a meeting in Wye River on Sunday 14 May. The Work Group discussed ideas such as street lighting, construction cages and surveillance cameras.**Planned Burns**The Work Group discussed the outcomes of the communication around the planned burn in Kennett River in March 2017. Peter Galvin from DELWP attended a Work Group Meeting on 4 March to discuss communication strategies around the planned burn. The Work Group provided advice which was to be incorporated into revised DELWP communications. Although this work was completed, it was not received by Council until after the fire was lit, which led to a delay and advice not being received by the community. The Work Group will raise the issue formally with DELWP to address why the communications breakdown occurred.**Actions / Outcomes*** + - * Yvette Hill to follow up on installation of boom gates on Stanway Drive.
			* Yvette / Clare to follow up on a version of the Intentions Survey which can be distributed to community members.
			* Yvette to draft a letter to DELWP addressing communications breakdown over the planned burn in Kennett River. Speak to Andrew Morrow about the best person to send the letter to.
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| **3. HARRINGTON PARK**Clare advised that she has spoken to Ian Suren (COS Manager Arts and Leisure) who is happy to meet with Debra. Nicole Frampton (COS Recreation and Open Space Coordinator) has also been involved in the email communications. It was suggested that Joanne Tyler and Karyn Hogg also be involved in the meeting to ensure broad community representation.Debra noted that the issue of Harrington Park intersects both the Community Connection and Wellbeing Work Group as well as the Flora and Fauna Work Group.The Work Group discussed how the current infrastructure in the Park meets the needs of the community and how to preserve the passive recreational aspects of the Park into the future.Yvonne Sheppard noted that the Flora and Fauna Work Group are hoping to deliver a workshop / information session with Mike Robinson-Koss on June long weekend on tree coppicing trees and native tree planting. She noted that indigenous plant species are growing within Harrington Park and suggested that the workshop could also impart information on what species are native and what are weeds. Debra advised that the path and hand rail are due to be completed by May 2017 and Yvonne is of the understanding that the Park is now open to the public except for the top section.**Actions / Outcomes*** Yvette to organise a meeting with Ian Suren, Nicole Frampton, Debra Hocking, Joanne Tyler and Karyn Hogg to discuss Harrington Park.
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| **4. WYESEP CONNECT**Debra advised that the Work Group had noted and minuted the importance of WyeSep Connect, however the outcome has been that the cost of maintaining the website in its current form was prohibitive.The page for WyeSep is now operating through the COS Website, however feedback has indicated that it is difficult to find on the COS website. There was discussion about creating a link on landing page to connect to WyeSep. Debra queried if the site is regularly updated. Clare advised that notification of changes to the communication processes had been sent out through COS communication channels and if community members would like information posted it can be emailed to Yvette Hill.Caroline Ottinger who is now the appointed COS Bushfire Recovery Communications Manager will continue to liaise with agencies to keep the community updated on planned works in Wye and Sep through the communication channels.Debra discussed if ‘WyeSep Connect’ would ever transition to ‘WyeSepKennett’ to broaden the communication boundaries. Clare advised that there are significant cost and management issues in transitioning the website and was not able to advise if COS would consider broadening the website to incorporate Kennett River at this stage. Clare also noted that there has been a significant decrease in the volume of communications being fed through the webpage from associated agencies.Christine Shaw discussed the idea of updates on WyeSep that relate to ‘what’s going on’ or more socially relevant activity in Wye River / Separation Creek. Clare advised that communication can be put on WyeSep if content is sent through to Yvette Hill. Other more general communications may be more suited to the ‘In the Loop’ Facebook page.**Actions / Outcomes*** Clare to investigate if an icon link to WyeSep Connect can be placed on the COS Website landing page.
* Yvette to find out if the traffic lights have been permanently removed from the Great Ocean Road and if VicRoads communications has passed this update on to the community.
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| **5. COMMUNITY ACTIVITIES AND PROJECTS****Arts Workshop**Yvette Hill advised that the facilitator has been unavailable which has delayed progress. The Work Group discussed the possibility of using another facilitator and agreed to wait until the next meeting to see if the preferred facilitator is available.Sandy Forbes asked if there was a project brief available. Clare advised that there hadn’t been a formal brief prepared at this stage, but will organize for one to be written and circulated to the Work Group.Debra suggested that timing for delivery of the Workshop should be August / September 2017.**Showcasing Local Trades & Services Event**Yvette gave an overview of the project, encompassing a printed Directory with details of locally based trades and service providers, and an Event which will be targeted to property owners who are planning or considering rebuilding.Clare advised that an event will form part of the project and will incorporate presentations from various trades and services relevant to building as well as someone from the community who has gone through the rebuild process. Efforts are focused on delivering a worthwhile and informative directory and event.The event will also provide a networking opportunity for people involved in the trades and service industry.Clare asked the Work Group to provide any suggestions on the project plan.Debra queried how the directory and event will be delivered and suggested that any relevant outcomes from the event be included in the directory. It was also noted that it would be useful to have the directory accessible on-line.The Work Group discussed timing of the event bearing in mind obligations of the funding agreement. It was proposed that the event date be July / August. **Firefoxes**The Work Group discussed the proposed visit of the Firefoxes group. Matt confirmed that he had spoken to Michelle from Firefoxes and that they are very happy to be involved.Debra suggested that they be invited to the next CRC meeting and attend the Community Lunch to meet informally with community members.Matt Chamberlain suggested that Debra talk to the Firefoxes prior to them attending to give them an overview of the current community situation in Wye River and Separation Creek. It was suggested that Christine Shaw and Karyn Hogg may also like to attend the initial briefing.Matt advised the Work Group that the situation in Wye River is different to that in King Lake, particularly due to the loss of life in those fires, but he assured the Work Group that they could share valuable experiences with the Wye / Sep community and have given many presentations to different community groups since the King Lake Fire.**Ideas for Community Events and Projects**Clare suggested that the Work Group consider ideas for projects over the next twelve months to allow for a budget allocation.Yvette noted that Sibylle Norris had mentioned the idea of a ‘wildlife’ event although there was no confirmed outcomes. Yvonne discussed a visit from an Ornithologist and if there would be a possibility of another presentation focusing on birds.Debra discussed a potential ‘car boot / art sale’ in Harrington Park. She also suggested that at the next meeting all Work Group members come with some suggestions of ideas for projects.**Actions / Outcomes*** Yvette to develop a project brief for the Arts Workshop and circulate to the Work Group for comment.
* Yvette to seek input on the Trades and Services Event from the Work Group. Also follow up the possibility of seeking input from the broader community through WyeSep Website / Facebook.
* Debra to contact Michelle from the Firefoxes to give them an overview of Wye River community situation in advance of meeting with other community members.
* All Work Group – suggestions for **‘other community events and projects’**, for discussion at the next meeting in June.
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| **6. ACCOMMODATION**Debra advised that she has received an email from a community member in relation to accommodation for people who may be finding it difficult to manage rebuilding in the area because they have nowhere to stay. The email advises that a subsidy has been received for 100 days accommodation from a private donor on the proviso that State Government match the offer.Debra advised that she has responded to the writer and they have since replied once again. She is bringing the issue to the Work Group for information purposes and to open up the discussion again only if any member of the Work Group feels it to be warranted. She also noted the efforts previously put in by Matt Chamberlain and the Work Group to source temporary accommodation.Matt advised that there is no funding available through the DHHS to support this proposal.The Work Group noted there is no issue with this proposal going ahead with private backing but supported the fact the DHHS is unable to support this proposal for various reasons.Clare noted that she had suggested earlier in the year that people who have homes make them available to others that need to come to Wye River to deal with rebuilding issues. The problem with this suggestion is resourcing the project which would need to be managed through the community. The Work Group agreed that they are not able to support proposals of subsidised accommodation in this form and the Work Group cannot take the issue any further. Matt advised that he is of the understanding that all eligible permanent residents who had a home destroyed have received a re-establishment grant of up to $40,000. If any members of the Work Group know of anyone with issues, please inform him. |
| **7. MID WINTER COMMUNITY LUNCH**The Work Group discussed proposed dates and ideas for the Community Lunch. The Wye River SLSC was chosen as the venue given the usage options and weather protection. The dates of Saturday 24 June / Sunday 25 June were suggested. The theme of ‘Wye Winter Lunch’ was agreed on.Clare advised the budget needs to be more conservative than the ‘Christmas in July’ so spending will need to be monitored.Yvette proposed BBQ, refreshments, kids activities (plaster painting / Het may be able to organize an activity), music.**Actions / Outcomes*** Christine / Yvette to discuss ideas for the lunch and circulate ideas to the Work Group.
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| **8. OTHER BUSINESS*** + - * Debra queried the provision of health services through Lorne Hospital. Matt advised that funding from DHHS has now run out and Jay Robinson has returned to her incumbent position. If there is a surge in the number of people requiring services or if people are identified as needing assistance.Matt also advised that Heather Ramp's role in Community Health with Lorne Community Health is a permanent position and will continue to be provided.Counselling services are available at Lorne Hospital and people are able to receive up to 10 sessions per year at no cost. If there are community members who require additional sessions, please contact Matt Chamberlain.
			* Debra advised that the Work Group is no longer covered by Council insurance because of the changes in the structure of the CRC. Events that are run will need to have insurance to cover public liability.Sandy queried the provision of an auspice body for the Group. Debra advised that as the CRC is not incorporated, the most appropriate option would be for the CRC to be covered under the Progress Association.The CRC is a stand-alone group made up of community associations from the area including Kennett River. They are a consultative group managing the implementation of the Renewal Plan. Agencies will attend on an as needs basis.

Debra advised that Council staff involved in the Work Group will finish their roles in September and ideally the Work Group should prioritise some activities before then to ensure funding can be allocated to projects. |
| **9. NEXT MEETING****Saturday 17 June 2017 at 11am** |