Event Risk Assessment Template

Name of Event						
Event Location				**Expected number of event attendees**		
Event Date	**Date/s**			**Times**		
Event Contact Details	**Name**		**Phone**		**Email**	

Issue /Hazard	**What are the risks?**	**What can make the risk worse?**	**What is currently being done to control the risk?**	**What is the Likelihood**					**What further controls are required?**	**Control to be implemented by *Who? / When?***
				Certain to occur	Very Likely	Likely	Unlikely	Rare		
				☐	☐	☐	☐	☐		
				☐	☐	☐	☐	☐		

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